

## 5S EVALUATION 2/3

<b>OBSERVATIONS</b>		<b>SCORE: 0-5</b> (Applied to 0%, 20%, 40%, 60%, 80%, 100%)	<b>RESULTS (0-5)</b>	<b>IMPROVEMENTS</b>
8.	Aisleway Maintenance	Aisles are always free of material and obstructions. Nothing is ever placed on the lines and objects are always placed at right angles to the aisle lines.		
9.	Storage and Arrangement	Storage of boxes, containers and material is always neat and at right angles. When items are stacked, they are never crooked, or in danger of toppling over.		
10.	Equipment Painting	All machines and equipment are painted and kept clean by routine care.		
11.	Equipment Cleanliness	Machines and equipment are kept clean and unsoiled by daily care. Glass (windows) and work surfaces are kept clean free from contamination. Guards and shields are used to keep chips and oils from falling on the floor.		
12.	Equipment Maintenance	The controls of machines are properly labeled and critical points for daily maintenance checks (e.g. fluid and lubrication levels) are clearly marked. Equipment check sheets are neatly displayed and kept clean and updated.		
13.	Tool & Material Storage	Nothing is placed on top of machines, cabinets, or other equipment. Nothing leans against the walls or columns.		
14.	Document Storage	Only documents necessary to the work are stored at work stations. Such documents and binders are stored in a neat and orderly manner.		